SBA Bond Request Form

Missing Information Will Cause Bond Delay

Part A	**Check One:** ☐ **Bid Bond Request** ☐ **Final Bond Request**	Date / /

Company Name (Principal)	Company Contact	Company Phone ( ) -

Contract Information	Contract Amt. $	Est. Start Date / /	Est. Completion Date / /	Bid Date / /	Bid Time: ☐ AM ☐ PM

Project Information Project Type: ☐ Construction ☐ Service ☐ Supply ☐ Manufacturing

Description:

Street Address:	City:	State:	Zipcode:

Number of employees before this project will be awarded:

Obligee Information (Party you are performing work for)

Obligee Name:

Street Address:	City:	State:	Zipcode:

Obligee Type: ☐ Local ☐ Special District ☐ State ☐ Federal ☐ Private

Applicant Information ☐ Prime or ☐ Subcontract | % of work is subcontracted

Is project similar to previous work performed? ☐ Yes ☐ No

8(a) Contract? ☐ No ☐ Yes | Ancillary Bond? ☐ No ☐ Yes (Maintenance, Warranty, Permit, etc.)

Liquidated Damages? ☐ No ☐ Yes $ | ☐ Calendar Days or ☐ Weekdays

Surety Contract Review Agreement

A Maintenance Provision > 2 years? ☐ No ☐ Yes If yes, explain Purpose:

Is a separate Maintenance Bond required? ☐ No ☐ Yes If yes, explain Purpose:

If a Maintenance Bond is required, complete the following: Maintenance Bond $ Number of years:

Specific bond form required? ☐ No ☐ Yes **If yes, attach the form** | Bid Bond %

Final Bonds: Complete Part A & Part B <u>or</u>
Complete Part B only (if you previously completed part A for the Bid)

Part B	Bond type: ☐ Payment ☐ Performance	Contract award amount: $

Negotiated? ☐ Yes ☐ No **If No,** Bid Security used? ☐ Bid Bond ☐ Cashier's Check ☐ No Bid Bond required

Bid? ☐ No ☐ Yes **If Yes,** Bid Spread: Low $ 2nd Low $ 3rd Low $

Payment Bond %	Performance Bond %	Contract Award Date / /	Job started? ☐ No ☐ Yes

Existing jobs retained due to this project:	New jobs created due to this project:

Attach The Following Documents:

Payment Bond ☐ Performance Bond ☐ No. of Executed Copies:
Contract ☐ Award Letter (if any) ☐
Complete "Bid Results" form if ≥15.5% spread ☐
Maintenance Bond (if required) ☐

Comments:

Principal agrees to pay premiums due for the rate of the final bond to Preferred Bonding. In the event Preferred Bonding institutes any action to recover the amount of premium due, Preferred Bonding shall be entitled to recover all costs incurred, reasonable attorneys fees, in addition to any other available remedy.

Additional Comments: